

Research Guidelines for External Researchers

This document details some key considerations for proposing research involving the Helen Bamber Foundation and in participation with clients of the Foundation.

- We are committed to prioritising research that brings about impactful and positive changes in the practice and policies affecting Survivors, asylum-seekers and refugees. We therefore place a real importance on publishing and disseminating any research that involves our clients and staff. We can support researchers to reach different audiences and make an impact and want to collaborate with researchers who will prioritise this, even after finishing their studies.
- We ask for a standardised compensation voucher amount of £20 to be given to participants as a thank you for their time.
- Many of our clients require interpreters. If your project is funded, please include interpreter fees in your budget. This includes a) fees for using our on-demand phone interpreting service to recruit participants and obtain informed consent and b) freelance interpreters fees for research interviews. We suggest a service fee of £54 multiplied by your maximum sample size to be paid to HBF, which includes all interpreter fees and admin costs .
- We have found that clients can say yes to participating in research before fully understanding what the project is about. This may be the first time they have participated in research or one of the first times they have been introduced to the idea of research. We are making efforts to explain the value and concept of research to clients before recruiting for a specific study, but please also bear this in mind when drafting your participant information sheet and explaining your research project.
- In the **participant information sheet** when outlining a participant's right to withdraw their data after a certain time-limit, please indicate how a participant may practically do this if they decide to. Not all our clients have access to email, so it would be easier for them to call HBF on 0203 058 2020 or WhatsApp on +44 7871 757049 and ask to talk to the Research Coordinator or another known member of staff.

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- You will need to have a valid DBS (for adults) to conduct research with clients.